

Anglican Diocese of the Great Lakes Ordination Process Overview

The Anglican Dioceses of the Great Lakes welcomes your interest in exploring a possible call to ordained ministry in the diaconate or priesthood. We applaud your desire to be obedient to God's call and your heart to follow and serve him.

When God calls an individual to a ministry, he will confirm his call through other members in the Body of Christ. This Ordination Process is designed to help you, your parish and the Diocese discern if indeed you are called to be a vocational deacon or priest. The process will help identify your gifts, strengths, issues to address, need for training and education, and direction for future ministry.

- Keep copies of any forms, reports, etc. that you send to the Diocesan Office.
- Follow up any meeting with the Bishop with a letter that restates your understanding of the results, and copy it to the Ordination Team.
- If any part of your address changes, send updates to the Vocations Team at the address below
- Ordination Process questions should be addressed to the person at the address below
- If you need a specific response from the Bishop (i.e., a recommendation for a scholarship, permission for a specific activity, etc.), write a letter to him, copied to the address below.
- **It is your responsibility to ensure that your file is complete.**
- If you are planning to make any changes in your education program, marital status or similar things be sure to let the Vocations Team and the Bishop know before making the change.
- Copies of evaluations and reports that are open will be sent to you. You will not be sent copies of confidential reports, such as background checks and clergy reports.
- Save copies of papers that you write for seminary, as these will be required for evaluation purposes.
- The Candidate may be removed from candidacy at the sole discretion of the Bishop. He will notify the Candidate, the Vocations Team, and the Vestry and Clergy of the sponsoring parish of his decision.
- Upon successful completion of all the above, the Bishop may then ordain the person as a deacon.
- The diaconate must be at least six months in length, during which time vestry and clergy of the deacon's parish will send the Bishop a letter recommending ordination to the Presbyterate.
- The Bishop may then ordain the deacon to the presbyterate and assign said presbyter to a parish.

- Canonical authority for all ordinations is assigned to the Bishop.
- The Vocations Team shall assist the Bishop in selecting, preparing and evaluating those called to ordained ministry.
- No person shall be ordained before the age of 24 years.
- The Candidates shall normally be a confirmed communicant in good standing in a parish in the Anglican Diocese of the Great Lakes.

There are three stages in the Ordination Process. There is not a fixed period of time to complete them, and circumstances will vary among individuals. This may be your first step in exploring ordained ministry, or you may have gone through a discernment process elsewhere, have theological training, or already be ordained in another denomination. This process is flexible enough to meet you where you are and move forward.

First Stage: The Parish

At this stage, the person exploring ordination does the following:

- Contacts the Priest to express their interest and submits an application.
- Works with their Rector to form a Discernment Committee according to ADGL guidelines.

Second Stage: Diocesan Vocations Team

- When the Parish Discernment Committee has completed its work, it will give a final report to the Rector and Vestry, who may then recommend the person to the Vocations Team.
- At this point, the Explorer will provide additional materials, including educational transcripts, a medical evaluation, psychological evaluations and a background check.
- The person will be scheduled for an interview with members of the Diocesan Ordination Committee.

Third Stage: The Bishop

The Ordination Committee will make its recommendation to the Bishop, along with any requirements for additional education and training. The Bishop makes the final decision regarding ordination.

For more information and to request an application, please contact:

The Rev. John Jordan
1793 S. Main Street
Mansfield, OH 44907
E-mail: perejohn@yahoo.com
Telephone: 419-565-1040

Clarifying and Answering God's call to Ordained Ministry

The Lord God calls each of us into different ministries. Some are called to be lay ministers in their home church and/or community. Others are called in to the ordained ministry. The questions below are designed to help you clarify God's call on your life. You should reflect on these questions yourself and with people who know you well. Although it is not required, we recommend you put your answers in writing to use later in the Ordination Process:

- Describe your call. How have you personally investigated your call into God's service (i.e., personal prayer and confirmation by family and friends)? How was your sense of call affirmed or questioned?
- If you have a definite vision of call, explain why it could not be carried out as a layperson?
- Explain how your emotional, intellectual and spiritual strength would be useful in full-time ministry?
- Is there anything in your past that would hinder a call into ordained ministry? If so, explain.
- How has your faith matured since you were a new Christian?
- How do you view the authority of Scripture?
- How do you strengthen your faith in your personal life, i.e., devotional habits, personal prayer practices, Bible study, retreats, fasting, etc?
- How do you care for your emotional and physical health?
- How would your personal and professional skills assist in preparation for the ministry?
- How do you live out Jesus' admonition to the religious leaders of his day to love the Lord God with all your heart, soul and mind *and* to love others as yourself?
- How have you participated in church ministry up to now, i.e., type of ministry, your personal role, impact on your faith and life, etc? In other churches?
- If you are married, in what ways have you and your spouse explored your sense of God's call? How does your spouse feel about being married to a full-time minister?
- Are you willing to seek additional formal theological training in preparation for ordination and ministry?

Self-Inventory Questions for Aspirants

Your career plans and vocational decisions are shaped by past, present and anticipated future events. In all of these, the Holy Spirit is at work in your life. Out of these experiences you form an image or picture of yourself in a particular type of career. It is part of your total self-image as a Christian in God's world today. In this context you make your decisions about your career. As you reflect upon each of the following areas, answer the question in relation to your current or intended career. You may want to keep your answers in the form of a journal to share with your rector or other mentor.

Your relationship to God

Understanding God's activity affects a person's values, properties and attitudes about life.

- What are my ultimate allegiances or the basic assumptions I make about life?
- How do I identify God's presence in my life? In the world?
- Am I fully committed to God? How do I express that?
- How can I use my career to express God's love in today's world?
- What have I been taught about God? How does this relate to my experiences of God in my life?
- How is God's purpose (will, intention) related to my career decisions? Am I really able to decide what I will do?

Your Relationship with Others

A person's motivations, goals, interests and life perspective are greatly influenced by the ways others have responded to her or him from infancy through the present. We tend to move from one dependence to independence, and then to interdependence (cooperation) with important people in our lives.

- How do I react to members of my family, such as mother, father, sisters, brothers and other relatives? Why?
- What kind of person do I most enjoy? Most dislike? Why?
- How do others see me? Do I like or agree with their perceptions?
- How do I deal with people who have authority over me, such as employers, group leaders, teachers, or governing authorities?
- What happens when other people disappoint me? How do I react? Do I prefer being with people, or being alone? When?
- Do I feel that certain relatives or friends expect me to enter a particular career or do certain thing? Is this encouraging or oppressive to me?
- If I could take three persons on a trip to Mars, who would they be? Why?

Motivations

Motivation is the drive that keeps a person going through life. Motives usually combine past experiences and future goals to implement important values and beliefs of the person. Describing and clarifying one's motives may be a way to discover God's grace in one's life.

- What do I want to accomplish in my life?
- What gives me joy, pain, encouragement, fear, hope, confidence?
- When I must choose two desirable tasks, what two things do I choose? Why?
- What rewards or results do I most want from my career?
- If I could shape a career to fit me, what would it be?
- What do my family and friends think of me? What do they like or dislike about me? Why?
- How do I define success in a career? In life?
- What do others whose opinions I value think of my career plans?
- What would I like to be doing five or ten years from now? What makes my life worthwhile?
What keeps me going?

Interests

Interests consist of one's likes and dislikes (preferences) for activities, work settings and relationships. When a person says that something is interesting, it means that there is some inner activity will make it more interesting, so one's abilities and interests are often interrelated.

- What concerns are most pressing for you about today's world? What would I change if I had the opportunity I to do so?
- What school subjects have I enjoyed most? Disliked most?
- When I have free time, what do I do?
- Do I stay with certain interests, or am I bored easily? When does this happen?
- What is my pattern of interests? Do I have balance active and quieter activities, or am I always active or always quiet?
- Do I enjoy being with a large group, with a few close friends, or being alone? When?
- How often do I enjoy each?
- What subjects do I read? Which parts of the newspaper or magazines do I read? Which do I ignore? What special topics do I try to learn about?
- Which fields do I know most about? Which would I like to study?

- What kinds of people do I prefer if I have a choice?
- Do I like to be the leader, the follower or a member of the team?
- What hobbies, sports, fine arts, etc., do I enjoy most? Which of these do I like least? Why?

Abilities

There are many types of human abilities. Some are more easily seen in academic and educational settings, while others are observable only in one's relationships with other people, in physical performance, or in times of stress or crises. The judgments of others also are involved in determining ability or talent in many areas.

- What do I feel good about doing, in the sense of knowing I can do it well? What strengths and resources do I have?
- Am I able to lead groups to complete a task? Can I keep harmony in a group while we accomplish the task?
- In which school subjects have I done my best work? Which subjects were unusually difficult? Why?
- What awards have I earned? When? What are my talents?
- What have others told me about my abilities? Were they correct on their judgment? When?
- What abilities could I develop if I decide to work at it?
- What are my limitations or deficiencies? How do I feel about them? Which ones do I need to overcome? Why?

Work Habits and Work Style

A person's work style is the way she or he puts motivations, interests, and abilities together to accomplish specific results.

- What work schedule do I prefer? How and when do I do my best work?
- Can I work independently, or do I need to have a supervisor to keep me working?
- Must I see immediate results of my work? Am I able to continue doing good work, although the results may be slow, delayed or partial?
- How much of my work success is due to my ability, my determination, my personality and "circumstances"? Due to other factors?
- Am I able to adjust to unexpected changes in my work plans? How?
- How do I resolve conflicts between important assignments or between competing authorities (Managers, teachers, etc)?
- How are work and recreation related for me?

Goals and values

Goals represent a person's intention about life, and give direction to his or her activities. Goals may be general or specific, and both long-range and short-range. Goals, purposes and values involve the ordering of a person's priorities about life and careers.

- What are the three things I would most like to accomplish in my lifetime? In the next year?
- How does a commitment to Christ relate to other goals I intend? What secondary goals do I have?
- How do I know when I have accomplished a goal that I have set?
- What values and considerations are important to me as I set goals for myself?
- How do I choose between competing claims on my time and resources?
- If I had only one week (or one year) to live, what would I do in that time?

Reactions and feelings

Feelings of joy, love, gratitude and well-being guide us to repeat (as much as possible) the behaviors that resulted in positive outcomes for us. Feelings of anxiety, fear, guilt and sadness usually make us want to avoid whatever seemed to cause these painful results. Labels (words and phrases) help us to identify and differentiate our inner reactions to what is happening in our lives. Emotions are a very important part of our feedback system, enabling us to become aware of the meanings of events for ourselves and for others.

- How do I cope with the emotions relating to hunger, sex, power, loneliness, frustration or leadership?
- What are my feelings about a specific event? Am I fully aware of all my reactions, both verbal and nonverbal?
- Am I afraid of any of my feelings? Or the feelings of others?
- What do I learn from my feelings?
- What are the relationships between my feelings and my physical functioning? For example, does anxiety produce headaches, nausea or other physical reactions?
- Do I try to place emotions against thoughts, or are both different but equally important parts of the same person, me?
- Can I easily and appropriately express both positive and negative feelings, such as joy, sadness, appreciation and anger?
- How do I react and respond to feelings others express?

Spiritual Autobiography

(This will be shared with the Bishop, Vocations Team and others deemed appropriate by the Bishop.)

In no more than five pages, write the story of your spiritual life. The following questions may be used as guides. When completed, send to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
565 S. Cleveland-Massillon Road
Fairlawn, OH 44333
E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227
Fax: 330-665-2228

- Your name, address, phone, e-mail, sponsoring congregation, marital status, with name of spouse, if applicable (if ever divorced/separated, explain).
- Describe your family of origin and your concept of God when you were a child. Did your family participate in church when you were a child? Describe your relationship with God currently. How did your relationship with God change from the time when you were a child? Do you remember any significant event that brought about changes in your relationship with God?
- Who is God the Father for you? Who is Jesus Christ for you? Who is the Holy Spirit for you?
- How do you continue to develop your relationship with God?
- How does your family feel about your exploration of ordained ministry? In what ways do you think that your life and the life of your family will change if you are ordained? How do you and how does your family feel about the possibility of moving?
- All Christians are called by their baptisms “to proclaim by word and example the Good News of God in Christ”. How are you currently proclaiming the Good News of God in Christ? How will your ordination change the ways in which you proclaim the Good News?
- Describe the moment that you were called to ordained ministry?

Priesthood Ordination Process

Nomination

Steps in the Process

1. You must have been confirmed or received into the Church for a minimum of one year before beginning the process.
2. Talk to the member of the clergy in charge of the congregation.
3. With Priest's approval, explore your calling.
4. Go through the Discernment Process in your congregation.
5. Submit a complete Nomination Packet by Sept. 1, including:
 - Nomination Letter signed by two-thirds of the Vestry of your congregation.
 - Application that includes:
 - Full name, date of birth and Social Security number
 - Length of time resident in the Diocese
 - Evidence of baptism and confirmation
 - Whether application has been made previously, and where
 - Level of education attained and transcripts
 - Photo
 - Letter from spouse (if applicable)
 - Spiritual autobiography
 - Priest's Report
 - Discernment Committee Report
 - Diocesan Release Form
 - Have a background check conducted by the Oxford Document Company
 - Complete Sexual Misconduct & Child Abuse Prevention Training
 - Have a psychological exam
 - Have a physical exam with your own physician
 - Meet with the Bishop
 - Be granted Candidacy

Before beginning seminary

1. Work with Ordination Team and Bishop to design education plan.
2. Once you are a Candidate, you must write Ember Day letters to the Bishop during Ember Days (*the Wednesday, Friday and Saturday following the First Sunday in Lent, Pentecost, Holy Cross Day and Dec. 13*). These letters must include your academic, personal and spiritual development.

First Year of Seminary

Send info to Ordination Team on course work you plan to take.

First Summer

1. Complete Clinical Pastoral Education (CPE).
2. CPE Supervisor's report sent.

Second Year of Seminary

1. Send information to the Ordination Team on course work you plan to take.
2. By February, have submitted:
 - a. Diaconal ordination application and endorsement
 - b. Seminary transcripts
 - c. Field Education evaluation and ordination recommendation
3. Complete all by February 28
4. Bishop's Certification for Diaconate in writing
5. Ordination to Diaconate

Second Summer

Placement in summer Field Education program, or approval granted by the Bishop in writing for other plans.

Third Year of Seminary

Send info to Ordination Team on course work you plan to take.

1. Take Canonical Exams in January.
2. Vestry or Mission Council endorsement.
3. Sponsoring Priest's endorsement.
4. Ordination application for Priesthood by February 28.
5. Seminary transcripts and report and ordination recommendation.
6. Bishop's Certification for Priesthood in writing.
7. Ordination to Priesthood.

Checklist for Priesthood Process

Discernment

Nomination packet turned in including:

- Application for Candidacy
- Letter from Spouse (if applicable)
- Proof of Baptism and Confirmation
- Spiritual Autobiography
- Physical exam
- Psychological report
- Discernment Committee Report
- Education and Transcripts
- Educational Goals (seminary) and Funding
- Background Check
- Parish Endorsement
- Priest's Report and Endorsement
- Diocesan Release Form
- Misconduct and Abuse Prevention
- Application Fee & Photo
- Meet with the Bishop
- Letter granting Candidacy

Training

Before beginning seminary

- Education Plan

First Year of Seminary

- First-semester Coursework Plan
- Second-semester Coursework Plan

First Summer

- Complete Clinical Pastoral Education (CPE)
- COM recommendation for Candidacy
- CPE Supervisor's report sent

Second Year of Seminary

- First-semester Coursework Plan
- Ordination application for Diaconate by December 1
- Submit field education evaluation
- Vestry or Mission Council endorsement
- Bishop's Letter of Certification for Diaconate Education and Transcripts
- Educational Goals (seminary) and Funding
- Second-semester Coursework Plan
- Seminary transcripts and report
- Submit Seminary ordination recommendation
- Priest's endorsement
- Ordination to the Diaconate

Second Summer

- Summer Field Work Placement or other approved plan
- Summer Field Work Supervisor's report

Third Year of Seminary

- First-semester Coursework plan
- Examining Chaplains' report
- Vestry or Mission Council endorsement
- Ordination application for Priesthood
- Seminary transcripts and report
- Second-semester Coursework plan
- Canonical exams
- Sponsoring Priest's endorsement
- Bishop's Certification for Priesthood
- Ordination as a Priest

Guidelines for Members of the Parish Discernment Committee (PDC)

It is the particular function of the Parish Discernment Committee (PDC) to help Explorers identify, discover and explore the varieties of ministry in the service of the Church. Most of all, the PDC represents the parish family in helping individuals affirm the special gifts of ministry, lay or ordained, that God calls forth. The task of the PDC is to create a caring but questioning environment in which an Explorer can risk testing out his or her vocational aspirations.

The Parish traditionally calls people to various forms of ministry, and always assist in the question of lay or ordained. It is the spiritual and pastoral home of the Explorer. In this situation, the principal function of the Parish is to help the Explorer appreciate that he or she is at the beginning of a period of exploring and testing that may or may not result in ordination. This cannot be stressed enough. Saying “no” to an Explorer is at least as important as saying yes”, particularly when saying “yes” is easier than saying “no.” The Parish and the Explorer are entering into a decision-making process that is both personal and communal. This is the central element of the Anglican tradition. As the PDC facilitates exploration for the individual, it also carries the debate about ministry into the larger community. This process is not a training course in ministry for one person, but the education of the whole parish about ministry and faith development.

The PDC is asked to enter into a special relationship with the Explorer on behalf of the Parish and Vestry, and the larger Church. This requires a commitment of time, energy and sharing of themselves, as well as the commitment to ask difficult and challenging questions of one another. In the course of their work they may enter spiritual depths in their life as a group and individually that will reward and challenge them.

Many people entering this commitment to serve on the PDC may ask, “Who am I to judge?” The basic qualifications are within each of us. This task calls for willingness to be open, honest and candid in the context of a caring community, both to confront and support the Explorer. While the principal purpose lies in the helping the Explorer clarify a calling, the process will probably result in a mutual journey for all involved.

The Explorer will ask, “Is ordination the form my ministry should take?”

The PDC and the priest will ask:

1. Does this individual sufficiently understand the ministries of all baptized persons and appreciate the opportunities for his or her ministry?
2. Does the ordained ministry seem to me/us to be the form of ministry to which God is calling this person?
3. Can we in good faith send this person out to become a leader of other congregations?”

In the early stages of the discernment process, close communication between the PDC and Priest is advised. If, as they near the conclusion of their work, the committee chooses to terminate the process, or not recommend the Explorer to the priest, they will need to communicate their decision to the person involved in this quest. In this event, the PDC should assist the parishioner in finding a suitable form in which to express his or her ministry.

In arriving at the recommendation, the PDC is functioning for the Vestry. The Vestry, and to some extent the Priest, have entrusted an important piece of their discernment process to the PDC and must trust their recommendations.

The work done by the PDC, and its report, are among the most important parts of this process. Members have sustained an intimate contact with the Explorer, and frequently become identified and involved with the Explorer. Openness, candor and support are encouraged, but it is also important to balance those qualities with a positive degree of objectivity. The reasons are evident: the committee may have to say “no” to the Explorer, or the Priest, Vestry or Bishop may not accept the committee’s recommendations. If the Explorer is redirected, the PDC affirms the Explorer’s other ministries and its members deal with their feelings about the outcome. The PDC can close down at the end of this task.

Parish Discernment Screening Guide

Qualities and Characteristics Required for Persons Seeking Ordination

- 1. Spiritual Maturity:** How is this person’s relationship with Christ expressed in his or her life? Does this person embrace the wholeness of faith? How long has he or she been a mature Christian? Does this person demonstrate a basic understanding of the Bible and the Book of Common Prayer? What is so unique about this person’s gifts that the ordained ministry is necessary for the exercise of those gifts? Discuss this person’s discipline of prayer and worship.
- 2. Intellectual Strength:** What are the signs of this person’s intellectual gifts? Where did he or she rank in college? What graduate school experience does this person have? Explore ways this person has articulated his or her faith in essays, books, speeches or other forms of expression. Does this person have an ability to appraise a situation, a group or an institution, and organize his or her thoughts in a clear and consistent manner? Is this person educated so that he or she is well versed in the mainstream of the liberal arts?
- 3. Leadership:** What signs of leadership have this person has exercised? How long has he or she been active in the Church? What are expressions of that activity? Does this person have leadership experience in other organizations, e.g., community service groups, political groups, social service organizations, and university groups? Discuss the particular gifts of leadership this person displays.

4. **Stability:** What are the signs that the person's life is stable? What enduring relationships are important to him or her? What is this person's marital history? If there has been a divorce, are all matters of custody and property settled? How does this person deal with his or her family responsibilities?
5. **Stewardship:** What is this person's work history? Does he or she have the ability for self-support and how has that been expressed? Is he or she financially responsible? What is his or her history of debt? Discuss the evidence that this person's work history has contributed to his or her self-esteem. Explore the areas of personal stewardship. Is this person of robust health and what does he or she do to maintain their health? What about this person's sense of stewardship in the Church? Does he or she tithe? How long has he or she been tithing? What does this person do to regain renewal and refreshment in terms of vacations, recreational and continued education?
6. **Involvement in the World:** What are the person's interest beyond the Church that indicate a healthy interest in and appreciation for the breadth of the society in which he or she lives? What books, magazines or journals has he or she read? What sort of political activity has marked his or her life? What appreciation does this person have for forms of spiritual expression that may not be conventional, such as music, poetry and the arts in other forms? What sorts of groups attract the interest of this person, e.g., clubs, lodges, athletic groups or other organizations? Are these interests consistent with as life that is a wholesome example to the flock of Christ?
7. **Mobility:** Is this person willing to go where his or her gifts are likely to be used by the Church? If married, how will the employment of a spouse effect this person's mobility. Are there particular issues, such as health care of a parent, a spouse or child, which might affect the mobility of this person? Are there other factors that support or limit mobility?
8. **Special Gifts:** What special gifts does this person have that make him or her especially suitable for the ordained ministry of the Church? Does he or she speak a foreign language? Does he or she have experience suitable for some form of ordained ministry in the Church?
9. **Demonstrated Servanthood:** Does this person have an inner quality that offers hope while offering self in serve to others? What kind of ministry does this person have outside the formal Church structure? Does this person have a ministry that is evident in the larger community, and how has it manifested itself?
10. **Interpersonal Relationships:** Does this individual readily exhibit an open and affirming style with others? Has this person clearly demonstrated an ability to listen with empathy and understanding to others, even when he or she might have a different opinion? How does this person face and seek to resolve conflict?

Procedure of the Parish Discernment Committee

The procedure described in the following pages is outlined in steps, and is designed to assist you in your work with the Explorer. It normally consists of at least six meetings over a period of six months. You will need to have a convener (appointed by the Priest) and a recorder (appointed by the convener), who will report the committee's answers to the questions furnished in the attachment. This is an exploration and journey in which all members will be involved.

First Meeting

Drawing on both your reading of the Explorer's autobiographical statement and your previous life experiences, explore the following questions or other questions raised by the information you have gathered.

1. What pressures have there been in this person's life?
2. What pressures are currently in this person's life?
3. How does he or she respond to pressure?
4. Describe the areas of primary involvement for this person: work, home, church community.
5. Describe this person's current ministries in those areas.
6. How does he or she tie together the secular and sacred realms of life?

Second Meeting

The PDC is to begin discussion of the basic questions below. These discussions should include findings from any career counseling the Explorer has undergone, and your knowledge of this person's home life, work life and activities.

At this meeting we recommend that you begin with the following questions. The PDC, however, should rearrange these questions as they seem to fit best.

1. What is the Explorer's understanding of the Christian ministry?
 - a. How does he or she view the ministry of the whole Body of Christ?
 - b. How does he or she differentiate between the ministries of laypeople and ordained people?
 - c. How does he/she understand the ordained minister's central task in pastoral care? (Solving other people's problems? Giving answers? Helping one come to a resolution of one's problems?)
2. What further growth is needed, and does this Explorer have the capacity to achieve such growth?
 - a. What is his or her academic record?
 - b. How open is he or she to questioning, self-exploration and reality testing?

- c. What evidence is there of his or her continuing commitment to learning and intellectual growth?
3. What is this person's experience with and attitudes toward those people of different races, cultures and socio-economic backgrounds?
4. In what ways do you see or experience the Explorer as one who is growing in the Christian faith?
 - a. How well does he/she understand the basics of the Christian Faith? (BCP pp. 845-862)
 - b. Does he/she give evidence of having a personal relationship with Jesus Christ?
 - c. How does his/her spirituality show forth to you?

Third Meeting

1. What is the status of the Explorer's self awareness?
 - a. How aware is she or he of her or his own feelings?
 - b. How well does she or he express strong positive and negative feelings?
 - c. When dealing with her or his feelings, do physical gestures and movements (body language) match the words spoken?
 - d. Are there any indications that she or he aspires to be an ordained minister as a way of solving his or her personal problems?
 - e. Does he or she have a level of maturity and ability to adapt which is commensurate with her or his age level?
2. What is this person's capacity for leadership?
 - a. Who follows this person?
 - b. Does she or he show initiative, self-confidence, and enthusiasm?
 - c. Can she or he motivate others?
 - d. Is she or he aware of and at ease with a variety of leadership styles and able to use them as a situation calls for?
 - e. How does she or he function in interpersonal relationships?
 - f. How does this person cope with their limitations? Do they know them?
 - g. How comfortable is she or he with being a person in whom authority rests? To what extent is she or he ready to claim and use the authority appropriately?
 - h. How has her or his leadership already been evidenced in prior or current lay ministries in school, work or church settings?

Fourth Meeting

1. What evidence do you have that this person is called by God to the ordained ministry?
 - a. What led to this person's decision to prepare for Holy Orders?
 - b. What is this person's understanding of stewardship? Of financial responsibility? Of tithing? Of personal stewardship of time and leisure?
 - c. Is the Explorer confusing a calling to Christian service with a calling to ordination?
 - d. Are his or her primary interests congruent with the basic function of an ordained minister?
 - e. Are his or her innate abilities commensurate with the demands of the ordained ministry?
 - f. Can you envision this person as a deacon or priest in the church? (A candid sharing of the ways in which you can or cannot see this person as a deacon or a priest)

Fifth Meeting

1. What are the qualities and characteristics you have come to identify as important for someone who is to be ordained?
 - a. List as many as you possibly can, without evaluation at first, and then return to the list and discuss each item.
 - b. What are the Explorer's strengths and limitations as they relate to the ordained ministry?
 - c. List his or her strengths for ordained ministry that you perceive, with out evaluation at first, and then return to the list and discuss each item.
 - d. List all of her or his limitations or problems as related to ordained ministry, with out evaluation at first, and then return to the list and discuss each item.
2. Do we want to present this Explorer to the Priest as a suitable candidate for candidacy for Holy Orders? (As this discussion ensues, make sure to take complete notes of the reasons for reaching your decision in preparation for the next session.)

Sixth Session

1. Prepare a written summary of the committee's work, using the format provided in the attachment. If the Explorer is endorsed by the Priest and Vestry, a copy of this summery will be submitted to the Bishop *or* it may be necessary to assist your brother or sister to recognize and value a challenging, satisfying form of ministry in his or her areas of primary involvement, i.e., job, family, community, and /or parish, rather than in an ordained ministry.
2. Is there any additional information that you consider relevant for the Rector and Vestry?

3. If the committee has discerned that the Explorer is not ready to be recommended to pursue Holy Orders at this time, what alternatives have been discussed?

Concluding Step

How will you continue to support the Explorer in the coming months?

Please give a copy of your written report, signed by each of the members, to the priest of your congregation and forward a copy to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
565 S. Cleveland-Massillon Road
Fairlawn, OH 44333
E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227
Fax: 330-665-2228

Anglican Diocese of the Great Lakes Application for Holy Orders

This form is to be submitted to the Vocations Team, along with Discernment Committee Report, Vestry Recommendation, and Clergy Recommendation.

Name: _____
Last First Middle Initial

Please attach a recent passport photo

1. Name: _____
Last First Middle Initial

2. Social Security Number: _____

3. Parish: _____
Name of Parish City State

4. Telephone: _____
Home Business

5. E-mail Address: _____

6. Present Address: _____
Street City State ZIP

7. Permanent Home Address (if different from above):

Street City State ZIP

8. Birth Date: _____
Month, Day, Year

9. Birthplace: _____
Country, State, County

10. Nationality/U.S. Residence status: _____

11. Baptism: _____
Date, Church, City, State

10. Confirmation: _____ By: _____
Date Bishop

11. Name of Parish or Mission: _____
Date, Church, City, State

12. Length of time (years/ months) a communicant in this Parish or Mission: _____

13. Have you ever applied for Holy Orders before?

Yes (if yes, state when and reason for re-applying)

No

14. High School(s) attended: _____
School(s), City, State

15. Are you currently enrolled in an education institution?

Yes, full time Yes, part time No

If yes, name and address of educational Institution: _____

16. Give the following on each college or university attended, including course of study if currently enrolled:

Name of College or University Location	Degree or Diploma	Grade Average (Letter)	Major	Subject

17. Please attach a sheet briefly outlining your hope concerning further training or preparation for ministry?

18. Please attach a sheet outlining briefly your work history.

19. Present marital status:

- Single Married Separated/Divorced (*please describe circumstances on additional sheet*)
 Widowed

20. Please attach a letter from your spouse (if applicable) indicating reaction to this discernment of your call to ordained ministry.

21. Please attach a four-page spiritual autobiography, to include details of family upbringing, church involvement, testimony of commitment to Christ, discipleship/leadership experience, and call to ordained ministry

21. Please include a check for \$100 payable to the Anglican Diocese of the Great Lakes, with "Ordination Application Fee" written in the memo line.

Signature of Candidate

Date of Application

Please mail to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
565 S. Cleveland-Massillon Road
Fairlawn, OH 44333
E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227
Fax: 330-665-2228

Vestry Nomination Letter for Candidacy

To the Bishop of the Anglican Diocese of the Great Lakes, Greetings.

We, the Vestry of _____ Parish, located in _____, at a duly called Vestry meeting on the date of _____, hereby nominate _____ to become a Candidate for Holy Orders. After due inquiry, we are well assured and believe that _____ is an active Communicant in good standing in our parish, lives a sober, honest and Godly life, holds a high view of the Scriptures as the Word of God, and follows the historic teachings of the Church as an active disciple of Jesus Christ. We will prayerfully and practically support _____ during the process leading to ordination.

Faithfully Yours in Christ,

(This letter must be signed by at least two-thirds of the entire Vestry.)

Clergy Signature(s)

Attachment A

Please send to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
565 S. Cleveland-Massillon Road
Fairlawn, OH 44333
E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227
Fax: 330-665-2228

Report of the Priest Sponsoring an Applicant for Candidacy

This report is confidential to the Bishop, the Ordination Committee and any specific designee of the Bishop.

- In no more than three pages, please answer the following questions:
- How long have you been personally acquainted with the applicant?
- What is your estimate of the general suitability of the applicant for Holy Orders in the Church?
- What is the applicant's current involvement in the life of your congregation?
- What is your estimate of the following qualifications of the applicant: physical, emotional, moral, emotional and spiritual?
- What led to the applicant's decision to prepare for Holy Orders?
- In what situations have you observed the applicant's leadership qualities, and how would you describe them?
- Who follows this person?
- Comment on his or her family relationships (including marriage, if applicable).
- What are the person's limitations and how are they handled?
- What is the applicant's financial situation?
- Please give your estimate of how well this person will sustain the demanding educational program that lies ahead, with all its expectations of time, energy and finance.
- Do you have any concerns about the applicant in general, or his or her fitness for Holy Orders?

Additional Comments (please use additional paper if necessary): _____

Please give a copy of your written report, signed by each of the members, to the priest of your congregation and forward a copy to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
565 S. Cleveland-Massillon Road
Fairlawn, OH 44333
E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227
Fax: 330-665-2228

Instructions for Background Check, Physical and Psychological Examinations

(These reports are confidential to the Bishop, the Ordination Committee and any specific designee of the Bishop.)

Oxford Background Check

An Oxford Background Check is started by you filling out a consent form from Oxford's website. There is a charge associated with this process, which you or your congregation is expected to pay.

Here are the instructions for using Oxford Document Management:

1. Go to www.oxforddoc.com and select the "Applicants-Click here to complete online Authorization form "button" on the top right side of the home page.
2. Enter ADGL's Client Number
3. Select number 1 for the position code.
4. Follow the instructions to fill out the form. The background check will take several weeks, so it is recommended that you fill out the form as soon as possible to get the process started.

Note: Please let Fr. John Jordan know as soon as possible if you have concerns regarding contacting your current employer (Bishop) or if you are facing Inhibition. There is a process other than Oxford that we can use that does not involve contacting your bishop.

If you have any questions about the background check, just let Fr. John Jordan know and he will be glad to help.

Fill out the forms that you are sent by the Oxford Document Company and return them to the Oxford Document Company.

Physical Exam

Make an appointment with your family physician to have an exam. You will pay for this.

Have your physician return the form in your packet to the Bishop.

Psychological Assessment

The Bishop's office will send you information about making an appointment with an approved psychologist for your testing. You, or your sponsoring parish, will pay this for.

A copy of the report will be sent to you and you will also be asked to sign an authorization for a copy to be sent to the Bishop.

Authorization to Release Information, Release of Claims and Indemnity and Hold Harmless Agreement

(Referred to herein as "Authorization and Release")

(For release of information to the Anglican Diocese of the Great Lakes)

Initial the bottom of each page after reading it, and sign where indicated.

Name: _____
Last First Middle Initial

Social Security Number: _____

Permanent Home Address: _____
Street City State ZIP

Current Address of Applicant, if different from above:

Street City State ZIP

Telephone Number(s): _____
Home Cell Work

Today's Date: _____
Month/Day/Year

1. I am voluntarily seeking to become, or am presently a candidate for, ordination and/or other ministry position (referred to herein as my "Application") in the Anglican Diocese of the Great Lakes. I understand that as a part of the Diocese's decision-making process about my application I am required to undergo a psychiatric and/or psychological assessment ("Assessment") by a person or person selected or approved by the Diocese.
2. I understand that the Assessment is only one part of the District's decision-making process and that information provided to the Diocese about the Assessment may be considered with other information available to the Diocese in deciding whether or not to accept me or to continue considering my application for Candidacy, ordination and/or other ministry position in the Diocese. Nonetheless, I understand that information from the Assessment may be determinative of the Diocese's decision.
3. I voluntarily consent to participate in the Assessment and I agree to cooperate fully with the Assessment. I understand that the Assessment may include one or more attitude questionnaires, psychological tests, psychiatric tests, and/or clinical interviews. I understand that I will be asked to provide various types of information about myself, which may include, but not be limited to, information about my family, medical history, psychological and psychiatric history, criminal history, sexual behavior and attitudes, drug and alcohol use, relationships, education and employment. I agree that all information I provide for the

Initials _____

Assessment will be true, correct and complete, to the best of my knowledge. I understand that false or misleading statements made by me or significant omissions of any kind in the Assessment process are sufficient cause for dismissal from the Application process, or denial of my Application for a ministry position in the Diocese.

4. I authorize all mental health professionals involved in the Assessment to disclose to each other, both orally and in writing, all records and information, including opinions, pertaining to the Assessment, including but not limited to my responses to any questionnaires, tests and interview questions.
5. I understand that at the conclusion of the Assessment a written report may be prepared, which will contain conclusions, opinions, observations, recommendations for follow-up and the like. I authorize the mental health professionals involved in the Assessment to disclose the written Assessment report to the Bishop. I authorize the Bishop to disclose to and discuss the written Assessment report with those involved in the Application process. I authorize the mental health professionals involved in the Assessment to discuss the written Assessment report with the Bishop and/or those involved in the Application process.
6. I understand and agree that whether or not I have paid for the Assessment or any part thereof, all of the records and documents related to the Assessment do not belong to me, and I do not have the right to see them, have them reviewed by or sent to anyone else, or to receive a copy of them at any time. I further understand and agree that I am not entitled to discuss the Assessment with the personnel involved in the Assessment process, nor am I entitled to have anyone else discuss the Assessment with them on my behalf. I agree that I will not request or seek to obtain from the Bishop or from any of the personnel involved in the Assessment, or from any other person or entity, the originals or any copies of any records or documents related to the Assessment, nor will I authorize anyone to do so on my behalf.
7. I understand that after the Assessment described herein, the Diocese may determine that further assessment is necessary before a decision is made on my Application. If I elect to participate in such further assessment, all the terms of this Authorization and Release shall apply to any further assessment.
8. I understand and agree that the Diocese will have the right to control the use and disclosure of information regarding the Assessment, both during consideration of my Application and after consideration of my Application has terminated, regardless of the action taken on my Application, and that the Diocese does not have to obtain any further authorization from me to disclose any information regarding the Assessment or the written Assessment report.
9. I consent to the use of information that I provide or that is developed from the Assessment for research purposes, including, but not limited to, publication and presentation to the scientific or religious communities and/or other audiences, provided that if so used, the information will be presented in a disguised format to preclude identification of my individual identity.
10. As consideration for having my Application considered by the Diocese, I hereby waive, release and discharge the Diocese and its officers, directors, employees, volunteers, agents and legal representatives, and all personnel and entities involved in conducting the Assessment and their officers, directors, employees,

Initials _____

volunteers, agents, heirs, administrators, successors, assigns and legal representatives (“the Related Parties”) from liability of all kinds, including, but not limited to, personal injury, defamation, slander, libel, negligence, invasion of privacy, breach of contract or otherwise, in law or in equity, arising out of my participation in the Assessment, or use or disclosure of information regarding the Assessment, or arising in any other way as a result of the Assessment. I do not release the Related Parties from liability for willful or intentional acts or punitive damages.

11. I also agree not to sue or make a claim against the Related Parties for injury, damage or loss of any kind sustained as a result of my participation in the Assessment, the use or disclosure of information regarding the Assessment, or relating in any way to the Assessment. I will indemnify and hold harmless the Related Parties from all claims, judgments and costs, including attorneys’ fees, incurred in connection with any such action.
12. I agree that if any portion of this Authorization and Release is found by a court to be unenforceable for any reason, the remainder of this Authorization and Release shall remain valid and in full force and effect.
13. I have carefully read this authorization and release and fully understand its contents. I sign it of my own free will. I understand that I may consult with an attorney of my choice before signing this document. I acknowledge that I have had the opportunity to ask questions concerning the contents of Authorization and Release and any such questions have been answered to my satisfaction. Nonetheless, in agreeing to sign this Authorization and Release, I have not relied upon any statements or explanations made by any of the Related Parties, or by any attorney of any of the Related Parties. **I have initialed each page of this Authorization and Release** indicating that I have read and understand each paragraph.

Applicant’s signature

Date

Print or type applicant’s name

Witness’ signature

Print or type witness’ name

Please mail to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
565 S. Cleveland-Massillon Road
Fairlawn, OH 44333
E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227
Fax: 330-665-2228

Initials _____

Psychological Examination for the Ordination Process Anglican Diocese of the Great Lakes

Required evaluation report from the psychiatrist for submission to the Bishop or to other canonically established bodies, if desired or required.

To: The Rt. Rev. Roger Ames
Bishop of the Anglican Diocese of the Great Lakes

Name of Applicant: _____

Date and length of exam: _____

Please circle the answer that best applies for each of the following questions.

1. Is there any serious maladjustment or limitation of the personality that, in your opinion, would disqualify the applicant for the ordained ministry of the Church?
Yes No
2. Are there any signs in the history or present behavior of the applicant that suggest that, in your opinion, he or she may become ill under the usual pressures of clerical life?
Yes No
3. What is your impression of the applicant's ability to respond adequately and appropriately to the emotional demands of the ordained ministry?
Good Fair Doubtful Poor No Comment
4. What is your impression of the likelihood of the applicant becoming unstable or dysfunctional as a result of nervous strain engendered by the role of the ordained minister?
Unlikely Likely Probably No Comment

Print name of Examiner

Signature of Examiner

Date

Address and Telephone Number

Please send to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
565 S. Cleveland-Massillon Road
Fairlawn, OH 44333
E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227
Fax: 330-665-2228

Physical Examination for the Ordination Process

Anglican District of the Great Lakes

To be filled out the applicant. (Check the appropriate list below for the disorders you have or have had in the past.)

Infectious Diseases

Pneumonia Yes No
 Frequent sore throats Yes No
 Dysentery (Chronic) Yes No
 Infantile Paralysis (Polio) Yes No
 Syphilis Yes No
 Gonorrhoea Yes No
 Skin diseases or eczema Yes No
 Fevers Yes No
 Recurrent chills Yes No
 Lymph node enlargement Yes No

Heart and Blood Vessels

High or low blood pressure Yes No
 Heart disease Yes No
 Pain in chest Yes No
 Rheumatic Fever Yes No
 Heart murmur Yes No
 Palpitations Yes No
 Shortness of breath Yes No
 Swollen ankles Yes No
 Anemia or blood disease Yes No
 Coagulation disorder Yes No
 Elevated cholesterol Yes No

Digestive System

Ulcers Yes No
 Jaundice Yes No
 Hepatitis Yes No
 Recurrent diarrhea Yes No
 Bloody stools Yes No
 Marked over- or underweight Yes No
 Recent weight loss Yes No
 Gall bladder disease Yes No
 Hernia (rupture) Yes No

Genitourinary System

Kidney disease Yes No
 Kidney stones Yes No
 Prostate disease Yes No
 Bladder disease Yes No
 Blood in urine Yes No
 Pain in passing urine Yes No
 Urinary tract infection Yes No

Respiratory System

Sinus infection Yes No
 Asthma Yes No
 Hay Fever Yes No
 Bronchitis Yes No
 Pleurisy Yes No
 Tuberculosis Yes No
 Chronic cough Yes No
 Chronic hoarseness Yes No
 Coughing up blood Yes No
 Tobacco use Yes No

Nervous System

Epileptic or other fits Yes No
 Migraine Yes No
 Meningitis Yes No
 Mental or nervous disease (family) Yes No
 Mental or nervous disease (self) Yes No
 Dizzy spells Yes No
 Fainting spells Yes No
 Visual problems Yes No
 Deafness Yes No
 Ringing ears/hearing difficulty Yes No
 Paralysis Yes No
 Weakness of limbs Yes No
 Numbness Yes No

Miscellaneous

Cancer Yes No
 Lymphoma/other blood disease Yes No
 Diabetes or sugar disease (family) Yes No
 Diabetes or sugar disease (self) Yes No
 Thyroid disease Yes No
 Foot problems Yes No
 Back pain Yes No
 Joint pain Yes No
 Allergy to any food Yes No
 Allergy to medicines or injections Yes No
 Blood transfusions Yes No
 Arthritis Yes No
 Use of nicotine on a daily basis
 for past five years Yes No
 Habitual user of any habit-forming
 drugs or received treatments for
 alcoholism or drug abuse Yes No
 Have you had any illness
 (mental or physical), or accidents
 other than those mentioned? Yes No

I hereby declare that my answers to the above questions are full and true.

Signed at _____ in my
 presence this _____ day of _____, 2_____

 Full signature of applicant

 Signature of physician

Physical Examination for the Ordination Process

Anglican District of the Great Lakes

Outline for Physical Examinations

To be filled out by the physician

1. (a) How long have you known the applicant? _____ (b) in what relationship? _____
2. (a) Height without shoes _____ (b) Weight _____

Vital Signs

Temperature _____ Pulse _____ Respiration _____ Blood pressure _____
(Arm, R or L position)

Physical Examination: Check for within normal limits. Note positive findings in the space below.

Head

Eyes	vision	_____
	conjunctivae and sclerae	_____
	pupil size	_____
	reaction	_____
	equality	_____
	appearance	_____
Ears	hearing	_____
	air and bone conduction	_____
	appearance of tympanic membranes	_____
Nose	obstruction to breathing	_____
	septal deviation and/or perforation	_____
	discharge	_____
Mouth	sores	_____
	appearance and palpation of mucosa, tongue, gums, floor of mouth	_____
	dental status	_____
	appearance and movement of uvula and palate	_____
	gag reflex	_____

Lymph Nodes

Enlargement, consistency and/or tenderness of cervical, axillary, epitrochlear, popliteal and inguinal glands. _____

Chest

Appearance and function of chest wall _____

Breasts: appearance, asymmetry, tenderness, masses, nipple discharge _____

Lungs: type of respiration, character of breath sounds, presence of rales, rhonchi, wheezes or rubs _____

Heart

Apex location, precordial movements/thrills _____

Auscultation:
heart sounds S1, S2, S3, S4 _____

presence of murmurs, click, rub, split sounds _____

radiation of murmurs _____

Neck

Palpable masses _____

Thyroid _____

Location of trachea _____

Venous engorgement _____

Bruits _____

Flexibility _____

Pulses

Carotids _____

Brachials _____

Radials _____

Femorals _____

Dorsalis pedis _____

Posterior Tibials _____

Summary of positive findings:

Physical Examination for the Ordination Process Anglican District of the Great Lakes

Outline for Physical Examination, continued from previous page

<p>Spine</p> <p>Mobility _____</p> <p>Tenderness _____</p> <p>Curvature _____</p> <p>Abdomen</p> <p>Appearance (distended, flat scaphoid) _____</p> <p>Abnormal movements _____</p> <p>Dilated veins _____</p> <p>Striae _____</p> <p>Auscultation: bowel sounds _____</p> <p style="padding-left: 20px;">bruits _____</p> <p style="padding-left: 20px;">rubs _____</p> <p>Percussion: distention _____</p> <p style="padding-left: 20px;">organ size (liver, spleen, gladder) _____</p> <p>Palpation: resistance _____</p> <p style="padding-left: 20px;">tenderness _____</p> <p style="padding-left: 20px;">rebound _____</p> <p style="padding-left: 20px;">organs (liver, spleen, bladder) _____</p> <p style="padding-left: 20px;">masses _____</p> <p style="padding-left: 20px;">epigastric or incisional hernia _____</p> <p>Neurological</p> <p>Mental status _____</p> <p>Cranial nerves _____</p> <p>Cerebellar function _____</p> <p>Muscle strength _____</p> <p>Reflexes _____</p> <p>Gait and station _____</p> <p>Rapid Sensory exam including vibratory _____</p>	<p>Extremities</p> <p>Skin color _____</p> <p>Temperature _____</p> <p>Texture _____</p> <p>Varicosities _____</p> <p>Clubbing _____</p> <p>Edema _____</p> <p>Joint motions _____</p> <p>Muscular abnormalities _____</p> <p>Circumference _____</p> <p>Genital, Prostate or Pelvic Examination</p> <p>List any abnormal findings: _____</p> <p>Rectal Exam and Stool Samples</p> <p>List positive findings: _____</p> <p>Laboratory</p> <p>CBC _____</p> <p>Fasting Chem Profile _____</p> <p>U/A _____</p> <p>EKG (if indicated) _____</p> <p>PPD _____</p>
---	--

On the basis of your examination, is the candidate free from any medical condition or other impediment that would render him or her unsuitable for the tasks of ordained ministry? (If you have any confidential information that would render the candidate unacceptable, please so indicate here and forward details to the Bishop by confidential communications.)

Print name of Examiner

Signature of Examiner

Date

Address and Telephone Number

This report should be mailed directly by examiner to the address below, and should be treated as confidential.

ADGL Ordination Process
 Anglican Diocese of the Great Lakes
 565 S. Cleveland-Massillon Road
 Fairlawn, OH 44333
 E-mail: tinafisher1002@gmail.com / Telephone: 330-665-2227 / Fax: 330-665-2228

Anglican Diocese of the Great Lake
 August 30, 2011

Report from Field Work Supervisor

Name: _____

Activities and ministries participated in	
Leadership roles undertaken	
Relationship with congregational leadership	
Strengths	
Weaknesses	
Additional comments	

Signed: _____

Date: _____

Please mail to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
565 S. Cleveland-Massillon Road
Fairlawn, OH 44333
E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227
Fax: 330-665-2228

Seminary Report on Applicant for Ordination

This report is open to the Bishop, the Ordination Team and others at the Bishop's discretion.

Name: _____

	Academic	Ministry Experience	Leadership	Vision for future ministry
Strengths				
Weaknesses				

Signed: _____ Date: _____

Position: _____

Please mail to:

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Anglican Diocese of the Great Lakes
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E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227
Fax: 330-665-2228

Application for Ordination to the Diaconate

To the Bishop of the Anglican Diocese of the Great Lakes, Greetings.

I, _____, hereby apply to be ordained a Deacon
Please print in the one Holy, Catholic, and Apostolic Church.

Date of Birth

Date of Candidacy

If married, spouse's approving signature

I do believe the Holy Scriptures to be the Word of God and to contain all things necessary for salvation, and I do submit to the authority of the Bishop of the Anglican Diocese of the Great Lakes.

Signature of Candidate

Date of Application

Please mail to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
565 S. Cleveland-Massillon Road
Fairlawn, OH 44333
E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227
Fax: 330-665-2228

Vestry Recommendation for Ordination to the Diaconate

To the Bishop of the Anglican Diocese of the Great Lakes, Greetings.

We, the Vestry of _____ Parish, located in _____, at a duly called Vestry meeting on the date of _____, hereby recommend _____ to be ordained Deacon in Christ's One, Holy, Catholic and Apostolic Church. After due inquire, we are well assured and believe that _____ is an active Communicant in good standing in our parish, lives a sober, honest and Godly life, holds a high view of the Scriptures as the Word of God, and follows the historic teachings of the Church as an active disciple of Jesus Christ.

Faithfully Yours in Christ,

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(This letter must be signed by at least two-thirds of the entire Vestry.)

Clergy Signature(s)

_____	_____	_____
-------	-------	-------

Attachment C

Please send to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
565 S. Cleveland-Massillon Road
Fairlawn, OH 44333
E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227
Fax: 330-665-2228

Report of the Examining Chaplains

(This report is open to the Bishop, the Ordination Team and others at the Bishop's discretion.)

Name: _____

	Pass	Fail	Comments
Holy Scripture			
Theology			
Church History			
Liturgics			
Evangelism/Missiology			
Christian Ethics/Moral Theology			
Parish Growth/Administration/ Pastoral Care			

Additional Comments: _____

Signed: _____ Date: _____

Ordination Team Endorsement for the Diaconate

To: The Right Reverend _____

We, the Ordination Team of the Anglican Diocese of the Great Lakes, having been duly convened at _____, do testify that _____, desiring to be ordained to the Diaconate, has presented to us the certificates as required by the Canons indicating _____'s preparedness for ordination to the Diaconate; and we certify that all canonical requirements for ordination to the Diaconate have been met; and we find no sufficient objection to ordination. Therefore, we recommend _____ for ordination.

In witness whereof, we have hereunto set our hands this _____ day of _____, in the year of our Lord _____.

Signed: _____

Bishop's Certification for Ordination to the Diaconate

I certify that on _____ day of _____ in the year of Our Lord _____ ,
_____ was admitted as a Candidate to Holy Orders and on the
_____ day of _____ in the year of Our Lord _____ ,
_____ was ordained to the Sacred Order of Deacons according
to Title III, Canon 3 of the Anglican Church in North America on the _____ day of _____ in
the year of Our Lord _____ , I do hereby give consent for _____ to
be ordained to the Sacred Order of Deacons.

Signed: _____

Application for Ordination to the Presbyterate

To the Bishop of the Anglican Diocese of the Great Lakes, Greetings.

I, _____, hereby apply to be ordained a Priest
Please print in the one Holy, Catholic, and Apostolic Church.

Date of Birth

Date of Candidacy

Date of Diaconal Ordination

If married, spouse's approving signature

I do believe the Holy Scriptures to be the Word of God and to contain all things necessary for salvation, and I do submit to the authority of the Bishop of the Anglican Diocese of the Great Lakes.

Signature of Candidate

Date of Application

Please mail to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
565 S. Cleveland-Massillon Road
Fairlawn, OH 44333
E-mail: tinafisher1002@gmail.com
Telephone: 330-665-2227 / Fax: 330-665-2228

Ordination Team Endorsement for the Presbyterate

To: The Right Reverend _____

We, the Ordination Team of the Anglican Diocese of the Great Lakes, having been duly convened at _____, do testify that _____, desiring to be ordained to the Priesthood, has presented to us the certificates as required by the Canons indicating _____'s preparedness for ordination to the Priesthood; and we certify that all canonical requirements for ordination to the Priesthood have been met; and we find no sufficient objection to ordination. Therefore, we recommend _____ for ordination.

In witness whereof, we have hereunto set our hands this _____ day of _____, in the year of our Lord _____.

Signed: _____

Vestry Recommendation for Ordination to the Presbyterate

To the Bishop of the Anglican Diocese of the Great Lakes, Greetings.

We, the Vestry of _____ Parish, located in _____, at a duly called Vestry meeting on the date of _____, hereby recommend _____ to be ordained Presbyter in Christ's One, Holy, Catholic and Apostolic Church. After due inquire, we are well assured and believe that _____ is an active Communicant in good standing in our parish, lives a sober, honest and Godly life, holds a high view of the Scriptures as the Word of God, and follows the historic teachings of the Church as an active disciple of Jesus Christ.

Faithfully Yours in Christ,

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(This letter must be signed by at least two-thirds of the entire Vestry.)

Clergy Signature(s)

_____	_____	_____
-------	-------	-------

Attachment D

Please send to:

ADGL Ordination Process
Anglican Diocese of the Great Lakes
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Bishop's Certification for Ordination to the Presbyterate

I certify that on _____ day of _____ in the year of Our Lord _____ ,

_____ was admitted as a Candidate to Holy Orders and on the
_____ day of _____ in the year of Our Lord _____ ,

_____ was ordained to the Sacred Order of Deacons according
to Title III, Canon 4 of the Anglican Church in North America. On the _____ day of _____ in
the year of Our Lord _____ , I do hereby give consent for _____ to
be ordained to the Sacred Order of Priests.

Signed: _____

Preparation for the Vocational Diaconate

Spiritual Preparation

1. Establish a daily devotional time, using the *Book of Common Prayer* and the Daily Lectionary.
2. Find a spiritual director or senior prayer partner and meet with him or her at least monthly. Learn what makes you tick spiritually and emotionally.
3. Attend a silent retreat at a religious house (or take a private retreat). The retreat should **preferably** be one week in duration.
4. If married, establish a regular time to pray with your spouse each day.
5. Attend **every** worship service offered at your parish throughout week, except when prevented by work or circumstances.

Physical/Emotional Preparation

1. Maintain a healthy lifestyle:
 - a. Establish an exercise program.
 - b. If overweight, consult a professional about losing some pounds.
 - c. Use discipline in eating/ drinking habits.
 - d. Treat your body as a “temple of the Holy Spirit.”
2. Have an annual medical check-up if your health plan allows it; if it does not, pay for a check-up every three years.
3. Pace your activities, being careful neither to burn out nor to rust out.
4. If married, go on a date with your spouse once a week.
5. Do something in addition to “the computer” for entertainment.
6. Find something beautiful every day, and give thanks to God for it.

Academic Preparation

1. Take a Bible survey course (we recommend Trinity School for Ministry or the equivalent), or demonstrate extreme proficiency in Scripture.
2. Read *Christian Theology: An Introduction* by Alistair McGrath. Become familiar with basic Christian theological terms and meanings.
3. Study the Thirty-Nine Articles as written in the Book of Common Prayer.
4. Read *History of the Church in England* by Moorman and *History of the Episcopal Church* by Prichard.

5. Do a study of the Book of Common Prayer.
 - a. Know the deacon's role in the Holy Eucharist.
 - b. Know how to lead the Daily Offices
 - c. Know the role of the deacon in the Pastoral Offices
 - d. If your parish theology allows a deacon to lead a deacon's service in distributing Communion, learn how to do it
 - e. Demonstrate how to find Collects and Readings for specific Sundays, Saints' Days and weekdays.
6. Know Evangelism. Read *Becoming a Contagious Christian*.
 - a. Demonstrate your ability to tell some one how you came to faith in Jesus Christ.
 - b. Learn how to lead a person to faith in Jesus Christ. Role-play it with your parish clergy.
 - c. Lead or assist in leading a New Members/Confirmation class at your church.
7. Take a course in basic counseling (online from Trinity or equivalent).
 - a. Demonstrate the ability to actively listen — at the office, at coffee hour, at the hospital or at the home.
 - b. Discuss confidentiality as it relates to parish counseling by an ordained priest and an ordained deacon.
 - c. Read *Unbound* by Lozano. Learn everything you can about spiritual warfare and the reality of the Evil one.
 - d. Read *Healing* by Francis McNutt. Learn everything you can about healing — physical, emotional, relational and spiritual.
8. Take a course in preaching (online from Trinity or equivalent). Compare evangelistic preaching to moral preaching.
9. Study Moral Theology/Christian Ethics in light of the present culture crisis in America. Do a thorough study of The Ten Commandments.

Discuss with your clergy:

 - a. Cultural norms vs. Church teaching. Who should inform whom and why?
 - b. Know how the ordained person lives in the tension of personal opinion vs. official Church teaching.

- c. Demonstrate to your clergy your understanding of “hate the sin; love the sinner.” Know how to respond to:
 - i. Sexual behavior outside marriage — both hetero and homo. Read *Homosexuality and the Bible* by Gagnon, especially the conclusions on page 487.
 - ii. Physical and emotional abuse of other persons and of self.
 - iii. Abuse of alcohol, prescription and non-prescription drugs.
 - iv. Gossip and its crippling effect on a parish.
 - v. Unethical business practices inside the church and in the secular world.

Ministerial Preparation

1. Demonstrate the ability to fill the deacon’s role in the Holy Eucharist.
2. Learn to train Lay Eucharistic Ministers (LEMs).
 - a. Observe the clergy in selecting and training of LEMs.
 - b. Train a LEM.
 - c. Learn from the rector how to coordinate and schedule LEMs.
3. Learn to train Lay Eucharistic Visitors (LEVs).
 - a. Observe the clergy in selecting and training of LEVs.
 - b. Bring the Sacrament to a shut-in or a person who is hospitalized.
 - c. Train a LEV to bring the Sacrament to someone.
4. Get involved in parish outreach: at least one spiritual/social outreach to the world. If there is none, start one.
5. Get involved in a short-term mission to a distant area or country. If there is none, pray about initiating one.
6. Preach with a purpose.
 - a. Prepare and preach a sermon to your clergy.
 - b. After receiving feedback, preach the sermon to the congregation. Receive feedback from the clergy.
 - c. Preach three sermons in varied settings. Receive written feedback from three parishioners in each case.

Note to diaconal students and supervising clergy: This preparation should take several years. It involves more than just learning to be a servant; it actually parallels the preparation of a priest, but with more focused on the diaconate. When you put the collar on, many people do not differentiate between priest and deacon. You must be an informed pastoral leader. This course of study will make you that.

1. Make up a file with a checklist to make sure you have covered every area.
2. Meet weekly with your parish clergy. Learn from him/her as you prepare for the important step you will take.
3. When you have finished all preparation, be prepared to have an interview with the Anglican Diocese of the Great Lakes (ADGL) Ordination Selection Committee.
4. Be prepared to have an interview with the ADGL Ordination Section Committee for the purpose of determining your readiness for ordination.
5. Once a week for the rest of your life, pray "The Litany for Ordinations."